

## 2019-20 Peer Learning Communities

### Management Essentials | Scope and Sequence

*Washington, D.C.*

**The Management Essentials PLC will meet monthly for 2.5 hours and focus on four main goals:**

- Provide learning and development opportunities that build and refine the competencies necessary for success as a manager
- Teach the skills and techniques to effectively manage across lines of difference
- Share resources and tools to apply best in practice management strategies (e.g. 70/20/10 planning)
- Build a collaborative community of peers across Washington, DC

**This PLC will consist of eight monthly meetings from September 2019 through April 2020:**

Date	Topic
September 2019	Foundations of Management: Building Your Management Philosophy and Vision
October 2019	Giving and Receiving Effective Feedback: Part 1 (Skills and Structures)
November 2019	Giving and Receiving Effective Feedback: Part 2 (Difficult Conversations)
December 2019	Developing Your People: Coaching and Effective Check-ins
January 2020	Supporting Low Performers: Performance Improvement Plans
February 2020	Creating an Inclusive Team Culture: The 7 Cultural Dimensions
March 2020	Performance Evaluation: Components of Effective Performance Evaluation Conversations
April 2020	Who Am I As a Manager? Reflecting on 360 Feedback and Goal Setting
May 2020	Hold for a make-up session if needed